

MINUTES

Meeting: Westbury Area Board
Place: Online
Date: 11 February 2021
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Carole King (Chairman), Cllr Russell Hawker, Cllr Gordon King and
Cllr Suzanne Wickham (Vice-Chairman)

Wiltshire Council Officers

Graeme Morrison, Community Engagement Manager
Dom Argar, Technical Support Officer
Ben Fielding, Democratic Services Officer

Town and Parish Councillors

Kathy Hutt, Dilton Marsh Parish Council

Partners

Richard Humphrey, Dorset and Wiltshire Fire and Rescue Service
Sergeant Kevin Harmsworth, Wiltshire Police
Inspector Simon Cowdrey, Wiltshire Police
Phil McMullen, BA13 + Community Area Partnership
Tina Devereux, POPCAN

Total in attendance: 17

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p> <p>The Area Board observed a minute's silence in respect of the tragic car accident, which took place in Westbury, Friday 5 February.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Debbie Grimsey, Westbury Leigh Primary School.</p>
3.	<p><u>Minutes</u></p> <p>Decision The minutes of the meeting held on 10 December 2020 were agreed as a correct record and would be signed by the Chairman at a later date.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Gordon King stated that whilst he had applied for membership for the governing body of Matravers School but has not yet been appointed. Councillor Gordon King confirmed that he would have a transparent and open mind when making decisions.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The chairman gave the following updates:</p> <ul style="list-style-type: none"> • Local Plan Review and Gypsy and Traveller Local Plan Consultations • Covid-19 • Community Led Housing
6.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received and noted updates from the following partners:</p> <p style="padding-left: 40px;">6.a Wiltshire Police</p> <p>The Area Board received an update from Sergeant Kevin Harmsworth and Inspector Simon Cowdrey on behalf of Wiltshire Police. The update covered the following matters:</p> <ul style="list-style-type: none"> • Following the road traffic collision on Friday 5 February, an investigation is currently on-going ran by the collision investigation unit. The neighbourhood team are working with the families.

- There have been 15 Covid regulation breaches in Westbury, official numbers can be found on the police Facebook page regarding the sites involved, arrests and ticket numbers.
- The police are in regular contact with White Horse Medical Centre and there have been concerns regarding an overspill of traffic, with Leigh Park Community Centre being used as an overflow carpark. The medical centre has been encouraged to discuss with the Wiltshire Council Highways team a contingency plan for overspill traffic.
- A young female has been interviewed in relation to 10 activities of anti-social behaviour. Social services are now involved and there is a view to bring her into the justice system with policing moving to enforcement.
- The police supported speed watch 5 times during January, further details can be requested over email.
- The police are promoting a national counter-terrorism campaign, "Act Early". This campaign aims to provide online advice as due to restrictions people are spending a lot more time online.

6.b. Dorset & Wiltshire Fire and Rescue Service

The Area Board received an update from Station Manager Richard Humphrey on behalf of Dorset & Wiltshire Fire and Rescue Service. The update covered the following matters:

- Richard Humphrey paid respect to all those who were involved in the tragic accident that took place Friday 5 February, as well as to the emergency responders. This incident was included in the report as part of the agenda.
- The fire and rescue service is maintaining an emergency response and work has been altered to reduce face to face contact, however this has been maintained for the highest risk groups.
- Uniformed colleagues are supporting ambulance colleagues to crew ambulances with some also working as volunteer groups at vaccination hubs.

The following points were received in response to the update:

- In the report it was noted that there were 8 false alarms in February, however it was clarified that there was no evidence to suggest that this was detrimental to the service needs.
- In the Community Safety Plan there was mention of sharing buildings with the police to reduce costs, as well as possible closures and downgrading sites. It was clarified that this would not have an impact on Westbury fire station.

6.c. Parish and Town Councils

The Area Board received an update from Kathy Hutt on behalf of Dilton Marsh Parish Council. The update covered the following matters:

- Dilton Marsh Parish Council are continuing with basic general functions and are supporting people as and when needed.
- The Board were updated on a dangerous building located in Petticoat Lane. The wall of this building has now been knocked down and the road is currently closed.
- The Parish Council accepted 3 laptops from the Wiltshire Digital Drive, which can be used to support families.
- There have been some planning applications in the local area, such as at Fairwood Lakes Holiday Park and Standhold Lane, people were encouraged to take a look at these.

6.d. CCG – The Area Board noted the updates attached to the agenda.

6.e. Health Watch – The Area Board noted the update attached to the agenda.

6.f. Chamber of Commerce – No verbal or written update was provided.

6.g. BA13 Community Area Partnership

The Area Board received an update from Councillor Carole King on behalf of the BA13 Community Area Partnership. The Update covered the following matters:

- As Chair of the BA13 Partnership, Councillor Carole King announced that after running since 2003, the organisation has decided to cease functioning. Reasons for this decision include that the group hasn't been able to meet or hold an AGM in 2020, as well as their being other groups that have established to provide positive outputs for the community.
- A full announcement will be published in the White Horse News and the organisation will look to publish information about how much grant money is left and can potentially be allocated.

6.h. POPCAN (Penleigh Park Group)

The Area Board received an update from Tina Devereux on behalf of POPCAN. The update covered the following matters.

- Work has been done to build relationships online and the group has also been approached to work with Selwood Housing.
- Sheila Kimmins has taken up the role of chair of POPCAN.
- When the pandemic begins to ease, POPCAN is hoping for there to be drop-in sessions at the Community Centre, the first Tuesday of every month. POPCAN is also hoping to organise a "Get it off your chest" event, where people will be able to express any concerns that they might have.
- Sam Shore, POPCAN vice-chair, is a qualified youth worker and has secured funding for detached youth work to take place.

	<ul style="list-style-type: none"> • There is a large stock of school uniforms left over from the “Pass it on” event, people are encouraged to get in touch regarding these. • The annual pop-up fun day will not be taking place this year. • POPCAN are considering getting a container to be placed on Penleigh park. <p>The Area Board noted that written updates had been received and are included in the agenda pack.</p>
7.	<p><u>Community Engagement Manager Update</u></p> <p>Graeme Morrison, Community Engagement Manager (CEM), provided an update on the Local Area Status Report. A written copy of the report can be found within agenda supplement 2. The presentation covered the following matters:</p> <ul style="list-style-type: none"> • The aim of the report was to establish emerging themes from Covid19 in order to act as a starting point for a recovery plan. There is a focus on impacts and ensuring community voice is included in the recovery plan process. • Themed public meetings took place in December 2020, with a focus on the impacts on young people, older people, working age people and families as well as local businesses. Information was collected through an online survey which ran until January 2021. • The information collected allowed headline findings of impacts to be produced for each of the four themes. Themes included an increase in mental health issues, deterioration of physical health, an increase in isolation and loneliness. • Next steps included establishing a Local Covid Recovery Group, with meetings before the next Area Board to shape the recovery plan, which will be a live document. It is aimed that the recovery plan will be produced and then presented at the next Area Board. • All those who attended the themed meetings will be invited to be part of the Local Covid Recovery Group, as well as anyone who would like to get in touch. <p>The following points were received in response to the presentation:</p> <ul style="list-style-type: none"> • It was queried when the final report would be completed. The CEM clarified that both of the documents will be live documents and aim to be finalised at the next Area Board meeting.
8.	<p><u>Health and Wellbeing Management Group Update</u></p> <p>Graeme Morrison and Councillor Gordon King provided an update on the Health & Wellbeing Management Group. The update covered the following matters:</p> <ul style="list-style-type: none"> • The Health and Wellbeing Management Group had their first meeting on

	<p>19 January 2021, which included an opportunity to discuss the aims and objectives of the group as well as a networking session. The following objectives were identified: to improve access to services for older and more vulnerable people; to improve the general health of older and more vulnerable people; to reduce social isolation and loneliness.</p> <ul style="list-style-type: none"> • The group has decided to embark on a Digital Literacy and Connectivity project, which will involve identifying 30 older and more vulnerable people in the community who have no internet connectivity. These people will then be provided with a device along with training to get online as well as how to use the device to do things such as emails and online banking. • The project will also identify a further 30 people of a similar age, who have a device but may not know how to use it. These people will be invited to join the training with the other 30 people. • The project successfully applied for 5 laptops from the Wiltshire Digital Drive.
9.	<p><u>Community Area Transport Group</u></p> <p>Councillor Carole King introduced the minutes from the CATG meeting held on 29 January 2021.</p> <p>Resolved:</p> <p>The minutes of the Community Area Transport Group meeting held on 29 January 2021 were agreed as a correct record and the Area Board agreed to move payment of the recommendations of the meeting.</p>
10.	<p><u>Area Board Funding</u></p> <p>The Board considered the funding requests as detailed in the report attached to the agenda.</p> <p>a) <u>Community Area Grants</u></p> <p>1) Leigh Park Community Centre, £346.75, towards a fogger machine.</p> <p>Debbie Cole spoke in support of a grant towards a fogger machine for Leigh Park Community Centre.</p> <p><u>Decision</u> To award Leigh Park Community Centre £346.75 towards a fogger machine.</p> <p>2) Bratton PCC, £5,000, towards Bratton church bells and tower restoration and refurbishment.</p> <p>Peter Sharland spoke in support of a grant towards Bratton church bells and tower restoration and refurbishment.</p>

	<p><u>Decision</u> To award Bratton PCC £5,000 towards Bratton church bells and tower restoration and refurbishment.</p> <p>3) Open Westbury Foodbank, £5,000, towards Westbury area foodbank.</p> <p>Ian Cooper spoke in support of a grant towards Westbury area foodbank.</p> <p><u>Decision</u> To award Open Westbury Foodbank £5,000 towards Westbury area foodbank.</p> <p>b) <u>Youth Funding</u></p> <p>1) Matravers School, £4,000, towards wellbeing support for pupils returning from second school closure.</p> <p>Councillor Suzanne Wickham spoke in support of a grant towards wellbeing support for pupils returning from second school closure.</p> <p><u>Decision</u> To award Matravers School £4,000 towards wellbeing support for pupils returning from second school closure.</p> <p>c) <u>Westbury Area Board Initiatives</u></p> <p>1) Councillor Gordon King, £3,700, towards Health and Wellbeing Group Digital Literacy Connectivity Project.</p> <p>Councillor Gordon King spoke in support of a grant towards the HWB Group Digital Literacy Connectivity Project.</p> <p><u>Decision</u> To award Health and Wellbeing Group £3,700 towards Digital Literacy Connectivity Project.</p> <p>2) Councillor Suzanne Wickham, £4,600, towards IT support for Westbury Area Heads Group.</p> <p>Councillor Suzanne Wickham spoke in support of a grant towards IT support for Westbury Area Heads Group.</p> <p><u>Decision</u> To award Westbury Area Heads Group £4,600 towards IT support.</p>
11.	<u>Urgent items</u>

	<p>Councillor Carole King was congratulated for her chairing of the meetings over what has been a difficult year.</p>
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	<p>Councillor Russell Hawker was thanked for both his service as a councillor and for his work for the Area Board.</p>
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